

# SCHOOL-OWNED DEVICE USER AGREEMENT

**Note:** This agreement is additional to the student digital technology agreement. It refers to chromebooks loaned to students by the school and must be signed before the student is issued with a chromebook.

## To the parent/caregiver/legal guardian, please:

1. Read this page carefully with your child to check you both understand your responsibilities under this agreement.
2. Sign the appropriate section on this form.
3. Detach and return the signed section to the school office.
4. Keep this document for future reference.

### School Responsibilities

At our school, we will:

- encourage safe and effective use of technology and the internet
- work within the school's digital technology guidelines
- provide clear guidelines around the use of devices brought from home

If a student breaches this agreement, the school's behaviour management plan may be invoked.

### Student Responsibilities

When I bring my school owned device to school I will:

- follow the school's digital technology rules
- use my device when and where the teacher gives me permission
- only access the internet with the teacher's permission and if an adult is present
- only use my own login and password
- be in control of my loan device and not share it with other students, apart from letting them see the screen
- charge my device at home so that it doesn't need charging at school
- take care of my device so that it isn't damaged or stolen.

I will not use my device to be mean, rude, or offensive to anyone.

### Parent Responsibilities

I give permission for my child to have a school loan device and I will:

- encourage them to use it responsibly.
- take an interest in how they are using the device.
- be aware of the content and applications on the device.
- contact the school if I have any concerns about cybersafety or other related issues.

**Note:** This agreement for your child will remain in force for this academic year. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

**CHARGES:** Lost/Broken CB \$340 (including keyboard damage); Screen replacement \$150; Charger \$90.

I have read this School-Owned Device User Agreement, and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.

Student's name .....

Student's signature .....

Parent/caregiver/  
legal guardian's name .....

Parent's signature .....

Date .....

Chromebook number .....

Charger number .....

Date taken .....

Date returned .....